

**BOARD OF SUPERVISORS MEETING  
JANUARY 3, 2022**

**CALL TO ORDER BY CHAIRMAN  
THE PLEDGE OF ALLEGIANCE  
APPOINTMENT OF TEMPORARY CHAIRMAN FOR PURPOSES OF  
REORGANIZING**

**REORGANIZATION:**

**Election of Officers**

**presently serving**

**CHAIRMAN/TREASURER:**

*Lowell Fry*

**VICE CHAIRMAN:**

*Jere Swarr*

**SECRETARY:**

*Mark Erb*

**Appointments and other business:**

**MANAGER:**

*Randall Wenger*

**ASSISTANT TREASURER/SECRETARY:**

*Randall Wenger*

**PUBLIC WORKS DIRECTOR:**

*John Haldeman*

**RECORDING SECRETARY:**

*Melva Kready*

**ASSISTANT RECORDING SECRETARY:**

*Lindsey Brenner*

**VACANCY BOARD CHAIRMAN:**

*Jay Gainer*

**ZONING OFFICER:**

*David Eggert*

**DEPUTY ZONING OFFICER:**

**OPEN RECORDS OFFICER:**

*Randall Wenger*

**ASSISTANT OPEN RECORDS OFFICER:**

*Ena Marie Banks*

**SOLICITOR, TOWNSHIP:**

*Susan Peipher, Esq.*

*Blakinger Thomas*

**SOLICITOR, ZONING HEARING BOARD:**

*Jason Hess, Esq.*

*Morgan, Hallgren, Crosswell, & Kane*

**SEWAGE ENFORCEMENT OFFICER:**

*Len Spencer - Cert. #03763*

**ALTERNATE SEWAGE ENFORCEMENT OFFICER:** *Brian McFeaters – Cert #01971*

*Carrie McFeaters – Cert #03972*

*Duane Gingrich – Cert #04052*

**TOWNSHIP ENGINEER:**

*James Caldwell, RETTEW*

**Approve Township engineer contract with Rettew**

**DEPOSITORY FOR TOWNSHIP FUNDS:**

*Northwest Bank, Pennsylvania Local  
Government Investment Trust, and Fulton  
Bank*

**TOWNSHIP BUILDING CLEANING:**

*Heritage Maintenance Collective*

**EMERGENCY MANAGEMENT COORDINATOR:** *Lori Shenk*

**PLANNING COMMISSION:**

*Jay Gainer*

*Appoint to 4-year term (expires 12/31/25)*

**ZONING HEARING BOARD:**

*Cleon Martin (new appointment)*

*Appoint to 3-year term (expires 12/31/24)*

**ELECTED AUDITOR VACANCY:** *Adam Zurin  
Appoint to fill vacancy for 4 year term  
until 2023 municipal election*

**ELECTED AUDITOR VACANCY:** *John Lentz  
Appoint to fill vacancy for 2 year term  
until 2023 municipal election*

**MANHEIM LIBRARY REPRESENTATIVE:** *Sue Hondru and Jeannine May*

**EARNED INCOME TAX COLLECTION:** *Lancaster County Tax Collection Bureau*

**LOCAL SERVICES TAX COLLECTION:** *Lancaster County Tax Collection Bureau*

**REPRESENTATIVES TO THE LANCASTER COUNTY TAX COLLECTION BUREAU:**  
*Mark Hiester, primary representative,  
James Fisher, alternate representative*

**DELEGATE TO THE TOWNSHIP CONVENTION:** *Mr. Lowell Fry*

**UNIFORM CONSTRUCTION CODE THIRD PARTY INSPECTORS:** *Commonwealth  
Code Inspection Service, Associated Building Inspections, and Code Administrators*

**RAPHO AREA FIRE ADVISORY COUNCIL:**

**CITIZEN REPRESENTATIVE:** *Jerry Ehrhart (new appointment)  
Appoint to 3-year term (expires 12/31/24)*

**EX OFFICIO SUPERVISOR MEMBER:** *Mark Erb*

**DEPUTY REAL ESTATE TAX COLLECTOR:** *Courtney Kready*

**ATHLETIC FIELD SCHEDULER:** *Don Wenger*

**REPRESENTATIVE TO JOINT UCC APPEALS BOARD:** *Dennis Shellenberger  
Appoint to 4-year term (expires 12/31/25)*

**HOLIDAYS OBSERVED BY THE TOWNSHIP:** *New Year's Day, President's Day, Good  
Friday, Memorial Day, July  
4th, Labor Day, Thanksgiving  
Day, Supplemental  
Thanksgiving Day, Christmas  
Day and Supplemental  
Christmas Day,*

**TRICK OR TREAT NIGHT** *October 31, 2022, 6PM – 8PM*

**MILEAGE RATE** *58.5 cents per mile = 2022 IRS rate*

**ESTABLISHING OF WAGES:** *Wages as noted in 2022 budget document  
\$2,500 annual pay for each Supervisor*

**ESTABLISH TREASURER'S BOND:** *\$1.5 Million*

**SUPERVISORS AS EMPLOYEE WAGES:** *Recommend to Board of Auditors  
\$20.00/hour*

**SEWAGE ENFORCEMENT FEES:** *Resolution 2022-1*

## **REGULAR MEETING**

**APPROVAL OF THE MINUTES OF DECEMBER 16, 2021 WORK SESSION**

**APPROVAL OF THE MINUTES OF DECEMBER 16, 2021 MEETING**

### **PUBLIC COMMENTS**

### **CHAIRMAN'S COMMENTS**

### **PLANNING**

Zoning Officer's December 2021 Report

### **OLD BUSINESS**

### **NEW BUSINESS**

Consider updated request from Grace Wagner, of Make/Films to close Mountain Road from East Mount Hope Road to Lebanon Road on January 25 changing the time closed from 2 p.m. to 12 p.m. and continuing to 11:30 p.m.

### **CORRESPONDENCE**

*Penn Waste – Letter requesting the contract extension for one year*

*PA DOT – Response Letter to "School Bus Stop Ahead" warning sign*

*PA DOT – Response Letter to request for traffic study at the intersection of Lebanon Rd and Cider Press/Mountain Rd*

*LCCD – NPDES General Permit Approval – 1010 Cornerstone Dr Lot W-1 – KW Cornerstone W-1 LLC*

*Manheim Historical Society – January 2022*

*Lancaster Farmland Trust – Winter 2021*

### **APPROVAL OF THE DISBURSEMENT LIST**