

**BOARD OF SUPERVISORS MEETING
JANUARY 4, 2021**

**CALL TO ORDER BY TEMPORARY CHAIRMAN SWARR
THE PLEDGE OF ALLEGIANCE
APPOINTMENT OF TEMPORARY CHAIRMAN FOR PURPOSES OF
REORGANIZING**

REORGANIZATION:

Election of Officers

presently serving

CHAIRMAN: *Jere Swarr*
VICE CHAIRMAN: *Lowell Fry*
SECRETARY/TREASURER: *Mark Erb*

Appointments and other business:

MANAGER: *Randall Wenger*
ASSISTANT TREASURER/SECRETARY: *Randall Wenger(Asst Sec - New Appointment)*
PUBLIC WORKS DIRECTOR: *John Haldeman*
RECORDING SECRETARY: *Melva Kready*
ASSISTANT RECORDING SECRETARY: *Lindsey Brenner*
VACANCY BOARD CHAIRMAN: *Jay Gainer*
ZONING OFFICER: *David Eggert*
DEPUTY ZONING OFFICER:
OPEN RECORDS OFFICER: *Randall Wenger*
ASSISTANT OPEN RECORDS OFFICER: *Ena Marie Banks (New Appointment)*
SOLICITOR, TOWNSHIP: *Susan Peipher, Esq.*
Blakinger Thomas
SOLICITOR, ZONING HEARING BOARD: *Jason Hess, Esq.*
Morgan, Hallgren, Crosswell, & Kane
SEWAGE ENFORCEMENT OFFICER: *David Lockard - Cert. #01074*
ALTERNATE SEWAGE ENFORCEMENT OFFICER: *Len Spencer – Cert. #03763*
TOWNSHIP ENGINEER: *James Caldwell, RETTEW*
Approve Township engineer contract with Rettew
DEPOSITORY FOR TOWNSHIP FUNDS: *Northwest Bank, Pennsylvania Local
Government Investment Trust, and Fulton
Bank*
TOWNSHIP BUILDING CLEANING: *Heritage Maintenance Collective*
EMERGENCY MANAGEMENT COORDINATOR: *Lori Shenk*
PLANNING COMMISSION: *Carrol Ehrhart*
Appoint to 4-year term (expires 12/31/24)

ZONING HEARING BOARD: *Chris Moyer*
Appoint to 3-year term (expires 12/31/23)

MANHEIM LIBRARY REPRESENTATIVE: *Sue Hondru and Jeannine May*
EARNED INCOME TAX COLLECTION: *Lancaster County Tax Collection Bureau*
LOCAL SERVICES TAX COLLECTION: *Lancaster County Tax Collection Bureau*
REPRESENTATIVES TO THE LANCASTER COUNTY TAX COLLECTION BUREAU:
*Mark Hiester, primary representative,
James Fisher, alternate representative*

DELEGATE TO THE TOWNSHIP CONVENTION: *Mr. Lowell Fry*
UNIFORM CONSTRUCTION CODE THIRD PARTY INSPECTORS: *Commonwealth
Code Inspection Service, Associated Building Inspections, and Code Administrators*
RAPHO AREA FIRE ADVISORY COUNCIL:
CITIZEN REPRESENTATIVE: *Gary Good – New Appointment
Appoint to 3-year term (expires 12/31/23)*
Mark Erb
EX OFFICIO SUPERVISOR MEMBER: *Mark Erb*
DEPUTY REAL ESTATE TAX COLLECTOR: *Courtney Kready*
ATHLETIC FIELD SCHEDULER: *Don Wenger*
AT LARGE REPRESENTATIVE TO JOINT UCC APPEALS BOARD: *Chris Moyer
Appoint to 4-year term (expires 12/31/24)*

HOLIDAYS OBSERVED BY THE TOWNSHIP: *New Year’s Day, Good Friday
Memorial Day, July 4th, Labor Day,
Thanksgiving Day, Christmas Day and
Supplemental Christmas Day,
Two floating days as determined
by employees - July 2, 2021 and
November 26, 2021*

MILEAGE RATE *56 cents per mile = 2021 IRS rate*
ESTABLISHING OF WAGES: *Wages as noted in 2021 budget document
\$2,500 annual pay for each Supervisor*
ESTABLISH TREASURER’S BOND: *\$1.5 Million*
SUPERVISORS AS EMPLOYEE WAGES: *Recommend to Board of Auditors
\$17.00/hour*
ESTABLISH TOWNSHIP FEES: *Resolution 2021-1*
SEWAGE ENFORCEMENT FEES: *Resolution 2021-2*

REGULAR MEETING

APPROVAL OF THE MINUTES OF DECEMBER 17, 2020 MEETING

PUBLIC COMMENTS

CHAIRMAN'S COMMENTS

PLANNING

Elm Tree 4C Approval of improvement construction plan

Cornerstone Lot W5, Mid State Roofing Conditional Approval

Messicks – Additional Modification request of subdivision and land development plan and discussion of outstanding comment on Fire hydrant locations.

Schedule Conditional hearing date for Cornerstone Lot W1 for February 4, 2021.

Zoning Officer's December 2020 and Year-end Report

OLD BUSINESS

NEW BUSINESS

Emergency Management Coordinator's 2020 Report

Approve audit engagement letter with Sager, Swisher and Company

2020 Year-end Financial Report

CORRESPONDENCE

ACT 14 Notification of NPDES Renewal for a CAFO – Jevin Kready – 1113 N Colebrook Rd
ACT 14 Notification of NPDES Renewal for a CAFO – Hidden Acers Farms – 2115 Rohrer Rd
ACT 14 Notification of NPDES Renewal for a CAFO – Jodie Brubaker – 1684 Hossler Rd
ACT 14 – Notification of NPDES Renewal for a CAFO – Randy Brubaker – 1908 Valley Rd
Rettew Engineering 2021 Consulting Engineering/Planning Services
ACT 14 Notification of NPDES Renewal for a CAFO – Yippee Farms – 1103 Iron Bridge Rd

APPROVAL OF THE DISBURSEMENT LIST