

The Board of Supervisors met at the Township Office Building for their regular meeting on January 3, 2022, 7:30PM with Lowell Fry, Jere Swarr & Mark Erb present. The meeting was called to order by the Chairman and followed with the Pledge of Allegiance.

Mr. Erb made a motion to amend the agenda adding the auditor positions needing appointments; second by Mr. Swarr. All voted in favor.

Mr. Swarr made a motion to appoint Mr. Fry as Temporary Chairman for purposes of reorganizing; second by Mr. Erb. All voted in favor.

REORGANIZATION:

Election of Officers _____ presently serving

CHAIRMAN/TREASURER: *Lowell Fry*
VICE CHAIRMAN: *Jere Swarr*
SECRETARY: *Mark Erb*

Mr. Swarr made a motion to keep the officers the same as in 2021 with Lowell Fry as Chairman/Treasurer, Jere Swarr as Vice Chairman and Mark Erb as Secretary; second by Mr. Erb. All voted in favor.

Appointments and other business:

MANAGER: *Randall Wenger*
ASSISTANT TREASURER/SECRETARY: *Randall Wenger*
PUBLIC WORKS DIRECTOR: *John Haldeman*
RECORDING SECRETARY: *Melva Kready*
ASSISTANT RECORDING SECRETARY: *Lindsey Brenner*
VACANCY BOARD CHAIRMAN: *Jay Gainer*
ZONING OFFICER: *David Eggert*
DEPUTY ZONING OFFICER:
OPEN RECORDS OFFICER: *Randall Wenger*
ASSISTANT OPEN RECORDS OFFICER: *Ena Marie Banks*
SOLICITOR, TOWNSHIP: *Susan Peipher, Esq.*
Blakinger Thomas
SOLICITOR, ZONING HEARING BOARD: *Jason Hess, Esq.*
Morgan, Hallgren, Crosswell, & Kane
SEWAGE ENFORCEMENT OFFICER: *Len Spencer - Cert. #03763*
ALTERNATE SEWAGE ENFORCEMENT OFFICER: *Brian McFeaters – Cert #01971*
Carrie McFeaters – Cert #03972
Duane Gingrich –Cert #04052
TOWNSHIP ENGINEER: *James Caldwell, RETTEW*
Approve Township engineer contract with Rettew
DEPOSITORY FOR TOWNSHIP FUNDS: *Northwest Bank, Pennsylvania Local*
Government Investment Trust, and Fulton Bank
TOWNSHIP BUILDING CLEANING: *Heritage Maintenance Collective*
EMERGENCY MANAGEMENT COORDINATOR: *Lori Shenk*
PLANNING COMMISSION: *Jay Gainer*
Appoint to 4-year term (expires 12/31/25)

ZONING HEARING BOARD: *Cleon Martin (new appointment)
Appoint to 3-year term (expires 12/31/24)*

ELECTED AUDITOR VACANCY: *Adam Zurin
Appoint to fill vacancy for 4 year term
until 2023 municipal election*

ELECTED AUDITOR VACANCY: *John Lentz
Appoint to fill vacancy for 2 year term
until 2023 municipal election*

MANHEIM LIBRARY REPRESENTATIVE: *Sue Hondru and Jeannine May*

EARNED INCOME TAX COLLECTION: *Lancaster County Tax Collection Bureau*

LOCAL SERVICES TAX COLLECTION: *Lancaster County Tax Collection Bureau*

REPRESENTATIVES TO THE LANCASTER COUNTY TAX COLLECTION BUREAU:
*Mark Hiester, primary representative,
James Fisher, alternate representative*

DELEGATE TO THE TOWNSHIP CONVENTION: *Randall Wenger*

UNIFORM CONSTRUCTION CODE THIRD PARTY INSPECTORS: *Commonwealth Code Inspection Service,
Associated Building Inspections,
and Code Administrators*

RAPHO AREA FIRE ADVISORY COUNCIL:

CITIZEN REPRESENTATIVE: *Jerry Ehrhart (new appointment)
Appoint to 3-year term (expires 12/31/24)*

EX OFFICIO SUPERVISOR MEMBER: *Jere Swarr*

DEPUTY REAL ESTATE TAX COLLECTOR: *Courtney Kready*

ATHLETIC FIELD SCHEDULER: *Don Wenger*

REPRESENTATIVE TO JOINT UCC APPEALS BOARD: *Dennis Shellenberger
Appoint to 4-year term (expires 12/31/25)*

HOLIDAYS OBSERVED BY THE TOWNSHIP: *New Year's Day, President's Day, Good Friday, Memorial Day,
July 4th, Labor Day, Thanksgiving Day,
Supplemental Thanksgiving Day,
Christmas Day and Supplemental
Christmas Day*

TRICK OR TREAT NIGHT *October 31, 2022, 6PM – 8PM*

MILEAGE RATE *58.5 cents per mile = 2022 IRS rate*

ESTABLISHING OF WAGES: *Wages as noted in 2022 budget document
\$2,500 annual pay for each Supervisor*

ESTABLISH TREASURER'S BOND: *\$1.5 Million*

SUPERVISORS AS EMPLOYEE WAGES: *Recommend to Board of Auditors
\$20.00/hour*

Mr. Erb made a motion to approve the appointments as listed above; second by Mr. Swarr. All voted in favor.

SEWAGE ENFORCEMENT FEES: *Resolution 2022-1*

Mr. Swarr made a motion to approve Resolution 2022-1 Sewage Enforcement Fees; second by Mr. Erb. All voted in favor.

REGULAR MEETING

The minutes of the December 16, 2021 Work Session and the December 16, 2021 Meeting were distributed. **Mr. Erb made a motion to approve the Minutes of the December 16, 2021 Work Session and the December 16, 2021 Meeting as presented; second by Mr. Swarr. All voted in favor.**

PUBLIC COMMENTS - None

CHAIRMAN'S COMMENTS - None

PLANNING

The Zoning Officer's December 2021 Report along with a summary of 2021 were distributed and reviewed. **Mr. Erb made a motion to accept the Zoning Officer's December 2021 Report; second by Mr. Swarr. All voted in favor.**

OLD BUSINESS - None

NEW BUSINESS

Mr. Swarr made a motion to acknowledge the amended request from Make/Films changing the start time of the road closure from 2PM until 12PM and continuing until 11:30PM; second by Mr. Erb. All voted in favor.

CORRESPONDENCE

Penn Waste – Letter requesting the contract extension for one year

PA DOT – Response Letter to "School Bus Stop Ahead" warning sign

PA DOT – Response Letter to request for traffic study at the intersection of Lebanon Rd and Cider Press/Mountain Rd

LCCD – NPDES General Permit Approval – 1010 Cornerstone Dr Lot W-1 – KW Cornerstone W-1 LLC

Manheim Historical Society – January 2022

Lancaster Farmland Trust – Winter 2021

APPROVAL OF THE DISBURSEMENT LIST – Mr. Swarr made a motion to approve the disbursement list and pay the bills; second by Mr. Erb. All voted in favor.

There being no further public business or public comments the meeting adjourned at 8:01PM.

Respectfully Submitted,

Melva J. Kready
Recording Secretary