

The Board of Supervisors met at the Township Office Building for their regular meeting on January 17, 2019, 7:30PM with Lowell Fry, Jere Swarr & Duane Martin present. The meeting was called to order by the Chairman and followed with the Pledge of Allegiance.

The minutes of the January 7th Meeting were distributed. Mr. Martin made a motion to approve the Minutes as presented; second by Mr. Fry. All voted in favor.

POLICE REPORT

Chief Joe Stauffer reported on the statistics for December 2018 that included 45 traffic tickets, 4 non-traffic tickets, 9 criminal arrests, 10 warnings, 3,599 vehicle miles, 41 incident reports and 23 traffic accidents. The Manheim Borough Police Department has received a \$3,000 donation from Rohrer's Quarry and a \$4,000 donation from Scotty's Painting and Paper Hanging. Chief Stauffer said the department has conducted several Civilian Response to Active Shooter Events (CRASE) trainings with various businesses and has plans to conduct another CRASE training with a large business in the township. A post on Facebook helped the police department to identify and apprehend an individual who was stealing packages. He reported that in 2018 there were ten dogs in the township that were picked up. Nine of the ten were returned to their owners and one was taken to SPCA. He credits posting pictures of the dogs on Facebook for reuniting them with their owners. Chief Stauffer said the department appreciates the township allowing them to use the wash bay for their cruisers.

Manheim Fire Department - Dan Wagner distributed their 2018 Year End Report. They responded to 489 alarms in 2018 with 111 of them being in Rapho Township. He said that the higher number was caused in part by the rains in 2018 including the August 31st flood. The fire department has taken part in fire prevention activities at various public events as well as in the local school system. A grant was received that enabled the purchase of 2 Thermal Imaging cameras. Chief Wagner reported that their new engine should arrive in February and be in operation in March. He said various members of their department as well as other fire departments serving Rapho Township are being trained in the use of boats and water rescues. Chief Wagner thanked the Board for their continued support of the Manheim Fire Department.

PUBLIC COMMENTS - None

CHAIRMAN'S COMMENTS - Mr. Swarr said he appreciates the volunteer fire departments that serve Rapho Township.

PLANNING

B.C. Desai/Holiday Inn Conditional Use Application #2018-32 - Mr. Fry explained that the township solicitor has discussed with each supervisor the terms of the conditions that were reviewed at the hearing and the addition of a condition that allows for an access on to Authority Drive. **Mr. Martin made a motion to approve the B.C. Desai/Holiday Inn Conditional Use Application 2018-32 with the following conditions; second by Mr. Swarr. All voted in favor.**

1. *Applicant shall obtain all permits and approvals required by the Rapho Township Zoning Ordinance, the Rapho Township Subdivision and Land Development Ordinance, the Rapho Township Stormwater Management Ordinance and any other applicable Township ordinances, regulations and specifications, except to the extent specifically modified by the Decision of the Board of Supervisors on the conditional use application, and as required by all county, state and federal laws and regulations applicable to the development of Holiday Inn Express and Suites Hotel and Detached Commercial Building. Applicant shall*

perform all work at Holiday Inn Express and Suites Hotel and Detached Commercial Building in accordance with all applicable state and municipal statutes, ordinances, and regulations.

2. *Landscaping at the site shall be provided as required by the Zoning Ordinance and all other applicable ordinances and regulations and shall be substantially as depicted on the conditional use plans. Applicant shall submit the landscape plan in accordance with the Ordinance to the Township for review and approval. All landscaping shall be maintained perpetually by Applicant and if destroyed by any means shall be promptly replaced by Applicant, its successors or assigns, as required by Section 214.11.4.*
3. *The dumpsters shall be located on the site as depicted on the conditional use plans and shall be screened. Applicant shall police site as required to prevent litter and refuse from escaping from the property.*
4. *The ground level location of the HVAC equipment for the Holiday Inn Express and Suites Hotel shall be shown on the land development plan and shall be screened to block ground level view of HVAC equipment.*
5. *Applicant shall submit details for all proposed site signage to the Township for review during the land development process, which signs shall be in compliance with the Zoning Ordinance, or in the alternative, seek appropriate relief from the Board of Supervisors and/or Zoning Hearing Board for any modifications of or variances from the requirements of the Zoning Ordinance pertaining to signage. Applicant shall submit signage details for review and approval for each use during the zoning permitting process.*
6. *The applicant's architectural details for the Commercial/Retail building shall be consistent and compatible with the architectural details for the Holiday Inn Express and Suites Hotel and shall include provisions that block the ground level view of roof top equipment, such as HVAC, within 200 feet of the equipment.*
7. *The applicant shall provide sidewalks that are not less than 8 feet wide for all customer entrances as depicted on the conditional use plans.*
8. *Applicant shall provide architectural design assurances for the Holiday Inn Express and Suites Hotel and the Commercial/Retail building, in a recordable form acceptable to the Township, prior to final approval of any land development plan for the site.*
9. *Applicant shall comply with all applicable ordinances and regulations in designing, constructing and maintaining the stormwater management system on the site.*
10. *Applicant shall install a minimum six (6) foot wide pedestrian connection from the site, along the south side of SR 0230, East Main Street, to the south west quadrant of the intersection of SR 0230, East Main Street and SR 4020, Esbenshade Road, at the location depicted on the conditional use plans.*
11. *Applicant shall submit a lighting plan, including photometrics, pole, fixture, and footer details for the site during the land development process and shall install the lighting as shown on the lighting plan submitted during the land development process.*
12. *Applicant shall provide a traffic evaluation study with the initial land development plan for the entire project, including the Commercial/Retail building, for review and approval by the Township.*
13. *The applicant shall relocate the "Area Reserved For Bus Parking" to another area on the site and install a minimum twelve (12) foot wide access drive to provide egress from the southeast corner of the site onto Authority Drive (T-379) including any improvements to the intersection of Authority Drive (T-379) and Esbenshade Road/Old Harrisburg Pike (SR4020) as may be required by PennDOT.*
14. *Applicant shall provide, in writing, an operations and management plan including delivery times and methods, trash hauling times and methods, and maintenance operations for the Commercial/Retail building during the zoning permitting process for the building.*

15. *Holiday Inn Express and Suites Hotel and Detached Commercial Building shall be developed substantially in compliance with the Plans submitted for review by the Township as part of the conditional use application and other materials presented to the Board, including but not limited to the conceptual architectural elevations of the buildings, except as modified by these conditions. The building locations and dimensions depicted on the Plans are conceptual and may be modified during final design and land development provided that: the buildings shall not be increased in number, or floor area by more than 10 percent or exceed any of the height limitations, setbacks or dimensional requirements of the Ordinance; impervious coverage shall not be increased beyond that proposed on the conditional use plans; or such other changes are made as significantly alter the approved conditional use plan. The building dimensions and layout may be modified based upon tenant requirements but the location of the buildings shall be substantially as depicted on the conditional use plan.*
16. *Applicant shall reimburse the Township for all engineering and legal fees incurred in the processing and review of the Conditional Use Application and the conduct of the hearing on the Conditional Use Application, review or preparation of documentation required in connection with the conditional use hearing, and for other costs as set forth in these conditions within forty-five days after receiving an invoice for the same from the Township. If any party other than Applicant files an appeal from the decision of the Board of Supervisors, these fees are to be paid 45 days after the final disposition of all appeals. If Applicant fails to pay such costs within such period, Applicant shall be in violation of this condition.*
17. *Any violation of the Conditions contained in this Decision shall be considered a violation of the Zoning Ordinance and shall be subject to the penalties and remedies contained in the MPC and in the Zoning Ordinance. In addition, the Township may refuse to issue any permit or grant any approval necessary to further improve or develop the Property in the event of the violation of or failure to comply with any condition contained in this Decision.*
18. *The conditions set forth in this Decision shall be binding upon the Applicant, its legal representatives, successors and assigns, and any other entity having an interest in the Property now or at any time in the future.*
19. *Applicant, its successors and assigns, shall at all times comply with and adhere to the evidence presented to the Board of Supervisors at the public hearing, except to the extent modified by these conditions or as may be modified as part of the land development process.*
20. *The conditions contained in this Decision shall not be deemed to limit, restrict, diminish, impair or otherwise affect any statutory, administrative or common law rights or remedies either at law or in equity which any person or entity, including the Township, may have as a result of the development or use of the Property.*

Hearing to consider Ordinance #2019-1 Amending the Official Zoning Map to include the 14.2-acre tract of land located at 936 Strickler Road within the Village Overlay Zone

Mr. Fry called the hearing to order. Township Manager Sara Gibson said the hearing had been advertised and the property was posted. **Mr. Swarr made a motion to close the hearing; second by Mr. Martin. All voted in favor. Mr. Swarr made a motion to approve Ordinance #2019-1 amending the Official Zoning Map to include the 14.2 acre tract of land located at 936 Strickler Road within the Village Overlay Zone; second by Mr. Martin. All voted in favor.**

FINAL APPROVAL:

Elm Tree Properties, LLC Preliminary Subdivision Plan for Phase 5 #18-360

936 Strickler Road

David Miller/Associates, consultant

The applicants propose to develop the 14.2-acre property identified as Parcel K on the previously recorded Elm Tree Subdivision into 70 single family lots. The development would have two public road access points

located along the west side of Strickler Road and include a loop road through the site. Stormwater is proposed to be managed by a bio-retention basin, swales, and a pipe conveyance system. The property is located in the R-2 Residential District, and would be served by public water and sewer.

Modifications:**ZONING**

- A. *Section 404.D.5 – Off-Street Parking Spaces*
The applicant has requested a modification of the requirement to provide a maximum of three (3) parking spaces per individual dwelling lot. In the alternative, the applicant proposes four (4) off-street parking spaces per individual dwelling lot.
At their December 3, 2018 meeting, the Rapho Township Planning Commission recommended approval of the modification request based upon the justification and alternative provided.
- B. *Section 404.K.5 – Bus Stop*
The applicant has requested a waiver of the requirement to provide a bus stop along the major road serving the development. No alternative has been provided.
At their December 3, 2018 meeting, the Rapho Township Planning Commission recommended approval of this modification based upon the justification provided with the condition that the applicant provide correspondence from Red Rose Transit Authority (RRTA) verifying that a shelter is not desired.

SUBDIVISION AND LAND DEVELOPMENT

- A. *Section 403.1.B – Pipe Profile Horizontal Scale*
The applicant has requested a modification of the requirement to provide a storm pipe profile with a horizontal scale of one inch equals fifty feet (1"=50'). As an alternative, the applicant has proposed a profile with a horizontal scale of one inch equals thirty feet (1"=30').
At their December 3, 2018 meeting, the Rapho Township Planning Commission recommended approval of the modification request based upon the justification and alternative provided.
- B. *Section 403.4.A – Block Numbering*
The applicant has requested a modification of the requirement to provide block numbers. In the alternative, the applicant has proposed consecutive lot numbers.
At their December 3, 2018 meeting, the Rapho Township Planning Commission recommended approval of the modification request based upon the justification and alternative provided.
- C. *Section 602.5.A.1 – Reconstruction of Perimeter Streets*
The applicant has requested a modification of the requirement to reconstruct Strickler Road to its centerline. In the alternative, the applicant has proposed a full depth widening and one and one half (1½) inch mill and overlay of the existing pavement.
At their December 3, 2018 meeting, the Rapho Township Planning Commission recommended approval based upon the justification and alternative provided subject to the applicant 1. Providing new inlet tops at the time of street improvements if required by Rapho Township 2. Providing a design for and extending the center left turn lane from the park entrance north to the maximum extent possible along the site's frontage.
- D. *Section 608.2 – Easement Width*
The applicant has requested a modification of the requirement to provide a minimum stormwater easement width of 20-feet, and in the alternative, provide easement widths of 15-feet for rear yard swales A and C.
At their December 3, 2018 meeting, the Rapho Township Planning Commission recommended approval of this modification request as it relates to Swales A and C based upon the justification and alternative provided with the condition the applicant provide detailed grading plans, including the actual proposed building footprint and location for each lot for review and approval by the Township at the time of application for building, zoning and stormwater permits.

STORMWATER MANAGEMENT

- A. *Section 504.10 – Gutter Spread Less than Half the Travel Lane*
The applicant has requested a modification of the requirement that the maximum flow width within local roads shall not be greater than half of the travel lane. The project includes local roads with narrow travel lanes of 10-feet in width. In the alternative, the applicant proposes a maximum flow width of 8-feet and a maximum flow depth of 2-inches at the curb-line.
At their December 3, 2018 meeting, the Rapho Township Planning Commission recommended approval of this request based upon the justification and alternative provided.

- B. *Section 505.3.a.2 – Basin Interior Side Slopes*
The applicant has requested a modification of the requirement that basins with a depth of 2-feet to 6-feet shall have interior side slopes no steeper than 5:1. In the alternative, the applicant proposes interior side slopes of 3:1 in the basin and a maximum water depth of 2.5-feet.
At their December 3, 2018 meeting, the Rapho Township Planning Commission recommended approval of this request with the condition that the basin be restricted by fencing that discourages access as per Section 505.9.A.

- C. *Section 504.4.d.4 – Swale Side Slopes*
The applicant has requested a modification of the requirement that swales in residential areas shall have side slopes no steeper than 4:1. In the alternative, the applicant proposes swales A and C with side slopes of 3:1.
At their December 3, 2018 meeting, the Rapho Township Planning Commission recommended the approval of this request based upon the justification and alternative provided.

- D. *Section 506 – Volume Control*
The applicant has requested a modification of the requirement that the post-development runoff volume shall not increase for all storms equal to or less than the 2-year 24-hour event. In the alternative, the applicant proposes not to use infiltration onsite due to the underlying geology, and instead proposes to treat stormwater runoff for water quality with a series of rain gardens and a bio-retention basin prior to discharging.
At their December 3, 2018 meeting, the Rapho Township Planning Commission recommended approval of this modification request subject to the following conditions: 1) the applicant shall design water quality measures using Worksheets 12 and 13; and 2) as per Section 304.7, evidence of NPDES permit approval shall be provided.

- E. *Section 404.D.1 – 20-Foot-Wide Stormwater Easements*
The applicant has requested a modification of the requirement to provide 20-foot-wide easements around all stormwater conveyance systems outside of the street right-of-way. In the alternative, the applicant proposes yard drains around the perimeter of several lots and will include language in the HOA/homeowners' maintenance agreement requiring HOA maintenance of these facilities.
At their December 3, 2018 meeting, the Rapho Township Planning Commission recommended approval of this request based upon the justification and alternative provided with the condition the applicant provide detailed grading plans, including the actual proposed building footprint and location for each lot for review and approval by the Township at the time of application for building, zoning and stormwater permits.

- F. *Section 504.4.a.4 – Minimum Pipe Diameter*
The applicant has requested a modification of the requirement that stormwater pipes shall have a minimum diameter of 18 inches. In the alternative, the applicant proposes yard drain piping with diameters of 12 inches and 15 inches.
At their December 3, 2018 meeting, the Rapho Township Planning Commission recommended approval of this request based upon the justification and alternative provided.

Conditions:

ZONING

- 1. *The applicant needs to provide textual and (typical) graphic descriptions by a Commonwealth-registered architect, of proposed architectural features and styles, for Township consideration (§ 404.D.1).*

SUBDIVISION AND LAND DEVELOPMENT

- 1. *The development of this tract was not proposed at the time of modification requests listed on the cover sheet. The applicants will need to provide credible evidence for review and approval by the Township Solicitor demonstrating the property is subject to prior approved modifications (§ 403.2.I).*
- 2. *The walking trail will be relocated at the west corner of the subject tract. The pedestrian easement agreement will need to be revised. This can be provided with the final plan for that phase of the project (§ 403.4.D).*
- 3. *The date, final action and conditions of approval by the Board of Supervisors on any approved modification requests need to be included on the plan (§ 403.4.J).*
- 4. *All certificates need to be completed upon approval of the preliminary plan (§ 403.5, 404.1).*
- 5. *The proposed street names will need to be approved by the Township (§ 404.1.E , 602.3.B). The titles of Sheets 32, 33, and 34 need to be revised to reflect the proposed street names.*
- 6. *An additional traffic engineering study needs to be provided to determine the need for regulatory signs (Speed Limit and No Parking). In addition, regulatory signs need to be provided and installed by the developer (§ 602.3.E).*
- 7. *Traffic signs need to be approved by the Township (§ 602.3.F).*

- 8. *Street lighting needs to be provided. A lighting plan, including photometrics, pole, fixture, and footer details needs to be provided (§ 602.13).*

The following comments will need to be addressed during the processing of the final plans:

- 1. *The disposition of the snow removal stockpile easements will need to be addressed (§ 602.1.M).*
- 2. *Temporary cul-de-sacs will need to be provided at the limits of the phases (§ 602.14.E, 602.14.D).*

STORMWATER MANAGEMENT

- 1. *An ownership and maintenance program, in recordable form suitable to the Township, that clearly sets forth the ownership and maintenance responsibility of all temporary and permanent stormwater management facilities and erosion control facilities will need to be provided (§ 501.1.C, 601).*
- 2. *Evidence of approval from the Pennsylvania Department of Environmental Protection will be needed for the discharge from IN-56 (§ 501.8).*
- 3. *A note needs to be added to Detail D-4, Sheet 42 that states that the wing wall will be removed and replaced if in the opinion of the Township the wingwall is damaged or shifts its location during the excavation, installation and backfilling required to install the 24' x 38" RCP.*

Mr. Martin made a motion to grant final approval of the Elm Tree Properties, LLC Preliminary Subdivision Plan for Phase 5 #18-360 located at 936 Strickler Road, with the modifications and conditions as listed; second by Mr. Swarr. All voted in favor.

Mr. Swarr made a motion to approve making a request to Mount Joy Borough Authority for 70 water and 70 sewer EDU's for the Elm Tree Phase 5 project; second by Mr. Martin. All voted in favor.

Elm Tree Phase 5 Improvement Guaranty Agreement Additional Language – Mrs. Gibson explained that the Township Solicitor had negotiated language that would be incorporated into the Improvement Guarantee Agreement for the Phase 5 Final Plan. The language would be as follows with the applicants defined as “owner” throughout:

“Owner is willing and has agreed to redesign the Plan to facilitate future sewer connections by adjacent properties. The redesign entails, among other things, lowering the depth of the sewer line to facilitate access and utilization by adjacent property owners. The redesign is not needed to provide sewer service to Owner’s project and is being undertaken at the request of the Township to assist the Township in providing sanitary sewer service to certain properties. The redesign will cause the Owner to incur additional costs which include, but are not limited to, engineering, surveying, additional review and inspection fees, legal, and construction costs. Owner will declare and retain an easement in the location depicted on the attached Exhibit C in favor of the Owner. Owner shall have no obligation to construct any sewer line or facilities within the retained easement. Owner shall depict the retained easement on the Phase 5A Final Plan essentially in the location depicted on the attached Exhibit C to place third-party purchasers on notice of the location and configuration of the easement. Upon receipt of \$100,000 from the Township or other third-party, Owner agrees to assign the easement to the Township for the purpose of providing future sewer connections. Owner acknowledges that it is assuming the risk of undertaking the necessary engineering, planning and construction of the adjusted sewer facilities.”

Mr. Martin made a motion to further condition the approval of the Elm Tree Properties, LLC Preliminary Plan Phase 5 on the condition that the above language be included in the Phase 5A Final Plan Improvement Guaranty Agreement (IGA) and that the IGA will be executed and delivered to the Township prior to the release of the Phase 5A Final Plan for recording; second by Mr. Swarr. All voted in favor.

FINAL APPROVAL:

**Jason and Sharon Wenger
Major Land Disturbance Plan #17-346
5376 Elizabethtown Road**

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The applicants propose to construct a 26,724 square foot hog barn, a 3,600 square foot farm equipment building, a 12,000 gallon manure storage pit, and associated driveways on a tract of 114.4 acres. Stormwater is intended to be managed with berms and infiltration trenches. The property is currently utilized as a dairy farm with a single-family residence and associated farm structures. Total impervious coverage after the proposed improvements is 2.1%. The property is located in the Agricultural Zoning District.

Modifications:

- A. *Section 404.1.D, 404.2.G – Surveyed Metes and Bounds Description and Existing Lot line Markers*
The applicant has requested modification of the requirement to provide a surveyed metes and bounds description and to provide the location and type of existing lot line markers. In the alternative, the applicant has provided a deed plot metes and bounds description. No alternative was provided for the lot line markers. The applicant stated that the minimum distance from the proposed improvements to the nearest lot line is in excess of five hundred (500) feet. Because the project is not close to any lot lines, we recommend approval of the modification requests based upon the alternative and justification provided.
- B. *Section 404.2.B.2, 404.3.B.#, 404.3.C.2 – Location of Improvements on Adjoining Properties*
The applicant has requested a modification of the requirement to provide the location of improvements on the adjoining properties. The applicant stated that the minimum distance from the proposed improvements to the nearest lot line is in excess of five hundred (500) feet. No alternative is provided. Because the project is not close to any lot lines, we recommend approval of the modification requests based upon the justification provided.
- C. *Section 506.1.B.3.b – Loading Ratio*
The applicant is requesting a modification to increase the drainage area loading ratio from 8:1 to 9.3:1 (2.10 acres to 2.44 acres). Based upon the limited increase in the overall drainage area (14,810 sq. ft.) we recommend approval of this modification based upon the alternative provided.
- D. *Sections 505.3 – Basin Side Slopes*
The applicant has requested a modification of the requirement to provide interior side slopes at a maximum slope of 5:1. In the alternative the applicant is proposing 3:1 side slopes. We recommend approval of this modification based upon the alternative provided with the condition the applicant restrict access to the basin with fencing that will discourage access.

Conditions:

STORMWATER MANAGEMENT

- The date, final action and conditions of approval by the Board of Supervisors on any approved modification requests needs to be included on the plan (§ 404.2.I).*
- The location of the replacement on-lot sewage system absorption area needs to be clearly shown on the plans. In addition, the replacement sewage absorption area note needs to be included on the plan (§ 404.4.M, 404.4.N).*
- A cost estimate, financial security, and a financial security agreement needs to be provided (§ 405.3, 602).*
- The Certificate of Plan Accuracy and Certificate of Survey Accuracy need to be revised to match the Ordinance. All certificates need to be completed prior to recording the plan (§ 406, 406.2, 406.4).*
- An operations and maintenance (O&M) program, in recordable form acceptable to the Township, that clearly sets forth the ownership and maintenance responsibility of all temporary and permanent stormwater management facilities and erosion control facilities needs to be provided. A WORD template is available from Rapho Township (§ 501.1.C, 601).*

Mr. Swarr noted that the manure storage pit listed as 12,000 gallons on the plan is incorrect. Mrs. Gibson said she will make sure that the typographical error gets corrected on the recorded plan. **Mr. Martin made a motion to approve the Jason and Sharon Wenger Major Land Disturbance Plan #17-346 at 5376 Elizabethtown Road with the modifications and conditions as listed; second by Mr. Swarr. All voted in favor.**

Mrs. Gibson reported that the township was served with a notice from DEP that the township is not in compliance with their Act 537 Plan in the turnpike area, specifically at the Hampton Inn on Lebanon Road. They are requiring a plan within 60 days of how the township proposes to bring it into compliance. Mr. Fry said he feels there are 3 proposed solutions that have been discussed previously. The township could allow pumping and hauling as part of the Act 537 Plan, separate sewer systems could be installed on each property,

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or a municipal option pursued. This might result in a municipal plant being built, or the township could use a neighboring municipal plant. Mr. Swarr feels that the relationship between the owners of the Hampton Inn and Mazza Vineyards has been irrevocably broken. He feels the township needs to enforce an agreement to continue the flow of sewage as in the past but would not allow the 2 parties to be involved. Mrs. Gibson said DEP needs a Task/Activity Report (TAR) to address the sewage needs in the turnpike area from the township within 60 days of the date of the notice. The TAR will cost approximately \$6,000 for the engineer to prepare. Mrs. Gibson said the township could also appeal the decision of DEP and perhaps receive an extension. Mr. Swarr feels if the township does not appeal we lose control of the situation. Mrs. Gibson said if staff begins to work on preparing a TAR the Board would need to approve the report before it would be submitted to DEP. Mr. Fry feels that the report needs to be done and filing an appeal is just pushing it off and will cost more money. **Mr. Martin made a motion to authorize the staff to begin the process of preparing a Task/Activity Report in response to the DEP letter; second by Mr. Fry. Mr. Martin and Mr. Fry voted in favor. Mr. Swarr was opposed.**

OLD BUSINESS

Mr. Swarr made a motion to reappoint Sara Gibson as the primary representative to the Lancaster County Tax Collection Bureau and to appoint James Fisher as the alternate representative to the Lancaster County Tax Collection Bureau; second by Mr. Martin. All voted in favor.

NEW BUSINESS

Mr. Swarr made a motion to approve the request for Mastersonville Fire Police to assist at the Penryn Fire Company Mud Sale on March 15 and 16, 2019; second by Mr. Martin. All voted in favor.

The Tax Collector's End of the Year Report and the list of unpaid Street Light Accounts were distributed and reviewed. **Mr. Martin made a motion to turn all the unpaid Street Light Accounts over to the attorney to begin the lien process; second by Mr. Swarr. All voted in favor.**

CORRESPONDENCE

Senator Ryan Aument – Invitation to Breakfast mtg. for Municipality Council Members and Administrators

Manheim Fire Company Annual report

Dave Lockard – Sewage Enforcement Officer's Annual report

Northwest EMS annual report

Milano-Schock Library December report

Manheim Library December report

APPROVAL OF THE DISBURSEMENT LIST - Mr. Martin made a motion to approve the disbursement list and pay the bills; second by Mr. Swar. All voted in favor.

There being no further public business or public comments the meeting adjourned at 8:44PM.

Respectfully Submitted,

Melva J. Kready
Recording Secretary