

The Board of Supervisors met at the Township Office Building for their regular meeting on May 21, 2020, 7:30PM with Jere Swarr, Lowell Fry & Mark Erb present. The meeting was called to order by the Chairman and followed with the Pledge of Allegiance. The meeting was open to the public and also conducted by phone and via Facebook Live.

The minutes of the May 7<sup>th</sup> Meeting were distributed. **Mr. Erb made a motion to approve the Minutes as presented; second by Mr. Fry. All voted in favor.**

### **POLICE REPORT**

Chief Joe Stauffer reported on the statistics for April that included 9 traffic tickets, 4 non-traffic tickets, 5 criminal arrests, 1 warning, 5,123 vehicle miles, 174 incident reports and 11 traffic accidents. He reported that the Manheim V.F.W. has decided to cancel their annual Memorial Day Parade. He explained that by logging onto Crime Watch you can subscribe for alerts, push notifications, news and public safety information for your community. The site can also post to Facebook and Twitter immediately. Chief Stauffer said there has been an increase in phone and e-mail scams related to Publishers Clearing House and Coronavirus protective equipment and sales. May 10-16, 2020 was Police Week and the Manheim Borough Police Department remembered Sergeant Delbert Ray Flowers, Jr for his ultimate sacrifice while serving in the line of duty. Chief Stauffer reported that the police department has received food donations from local businesses as well as residents. He also reported on how their department is responding to COVID-19. The Manheim Borough Police Department is following the guidance of the Lancaster County District Attorney concerning her decision to not prosecute citations pertaining to the stay-at-home orders. Chief Stauffer said a grant has been received for running speed details in the township. He feels the residents of Rapho Township have been very cooperative during this pandemic with wearing masks when within 6 feet of someone else.

**PUBLIC COMMENTS** - None

### **CHAIRMAN'S COMMENTS**

Township Manager Sara Gibson reported that the Public Works Department has been backfilling at the Oak Tree Road Bridge. Also they are doing a lot of tree trimming in preparation for Oil and Chipping roads next week.

### **PLANNING**

**Mr. Fry made a motion to approve a Fireworks Permit for 706 Milton Grove Road on June 26, 2020; second by Mr. Erb. All voted in favor.**

**Mr. Fry made a motion to approve the withdrawal of the citation against Shree Punit LLC without prejudice and for it to be refiled again if negotiations between all of the parties are not successful; second by Mr. Erb. All voted in favor.**

**OLD BUSINESS** - None

### **NEW BUSINESS**

**Mr. Erb made a motion to approve Resolution 2020-7 seeking the reopening of Lancaster County; second by Mr. Fry. All voted in favor.** Mr. Fry said he believes approving this resolution lets the county

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know that the Board feels the township is in a position to move forward and is able to react if there is a problem.

Mrs. Gibson distributed and reviewed a draft supplement to the Personnel Manual that would allow administrative staff to temporarily work from home or telecommute in case of an emergency such as inclement weather or a pandemic. Mr. Fry asked about the confidentiality of records when working from home and Mrs. Gibson explained that the staff would be held to the same standards as if working from the office. She said this is all addressed in the draft supplement. Mr. Erb said he feels adopting this can be tabled until the Personnel Manual is updated.

**Tim Holden from PennDOT** joined the meeting by phone. PennDOT will be replacing a bridge on Route 772 at Mummau Park and Logan Park. He went over the plans with the Board. The road will be open with one lane during construction. Temporary signals will be installed each direction and leaving Mummau Park. Mummau Park will remain open during construction but Logan Park parking lot will be closed. A crosswalk will be put in for those who park at Mummau Park and walk across the street to Logan Park. Mr. Holden said there will not be a weight limit on the new bridge. Currently the preliminary engineering is being worked on with a possible final design by the end of June 2020. Construction is planned to begin next spring. The project will take 15-18 months and will cost approximately 2 million dollars. There was some discussion on how the project could be best shown on the township website. **Mr. Fry made a motion to authorize the township staff to issue a Letter Notification of Section 4(f) Right of Way Use; second by Mr. Erb. All voted in favor.**

### **CORRESPONDENCE**

*LCPC Receipt of community plan review – Zoning Ordinance Amendment – Medium Density R-2 to Mixed Use – Mount Joy Twp*

*LCPC Recommends approval for Zoning Ordinance Amendments – Wireless Facilities – East Hempfield Twp*

*LCPC Recommends approval for Zoning Ordinance Amendments – Retaining Walls – East Hempfield Twp*

*LCPC Receipt of Community Plan Review – Zoning Ordinance Amendment – VR and VC Zones – East Hempfield Twp*

**APPROVAL OF THE DISBURSEMENT LIST - Mr. Erb made a motion to approve the disbursement list and pay the bills; second by Mr. Fry. All voted in favor.**

**Mr. Erb made a motion to transfer \$100,000 from the General Fund to the Capital Reserve Fund; second by Mr. Fry. All voted in favor.**

Mrs. Gibson reported that the annual trash bills will be going out in the beginning of June with no increase.

Mr. Swarr announced that an executive session was held after the May 7<sup>th</sup> meeting and another prior to this meeting to discuss personnel.

There being no further public business or public comments the meeting adjourned at 8:28PM.

Respectfully Submitted,

Melva J. Kready  
Recording Secretary