

The Board of Supervisors met at the Township Office Building for their regular meeting on September 17, 2020, 7:30PM with Jere Swarr, Lowell Fry & Mark Erb present. The meeting was called to order by the Chairman and followed with the Pledge of Allegiance. The meeting was open to the public.

Mr. Swarr announced that an executive session was held on September 16, 2020 from 7:00 – 10:00am to discuss personnel issues.

The minutes of the September 3rd meeting were distributed. **Mr. Erb made a motion to approve the Minutes as presented; second by Mr. Fry. All voted in favor.**

POLICE REPORT

Chief Joe Stauffer reported the statistics for August that included 30 traffic tickets, 3 non-traffic tickets, 5 criminal arrests, 10 warnings, 4,653 vehicle miles, 202 incident reports and 15 traffic accidents. Chief Stauffer provided the Township with the Police Department's preliminary budget for 2021 and met with Township Administrators on 09/14/2020 to provide the Township with the necessary budget considerations and justifications. Chief Stauffer provided a report to the Township for two speed details that were conducted in the Township. One of the traffic details that was conducted at the 3600 block of Mount Joy Road was presented to the Board as a problem area for speeding. Chief Stauffer reported that out of 265 cars that were timed from 10:45am – 12:00pm only two of those cars warranted a violation. The average speed of travel was 41.373 miles per hour. A second detail was conducted at the stop sign on Fieldstone Drive and Willow Creek Drive. Out of the 14 vehicles that passed through the stop sign between 8:30 – 9:00am all 14 vehicles stopped at the stop sign. Chief Stauffer also reminded motorists that school is back in session and to begin their morning and afternoon commutes earlier than normal. Chief Stauffer also reminded motorists to be cognizant of school buses, school bus stops and school kids as they commute to school. Manheim Borough Police Department does receive school bus violations on occasion in Rapho Township.

Neil Wenger, 954 N Colebrook Road – Mr. Wenger feels that there is too much speeding of Officer's responding to calls traveling with lights and sirens on N Colebrook Road. Mr. Wenger also wanted to know the regulations of stop signs when an Officer is responding to a call with lights and sirens on. Mr. Wenger says he sees the Officer's coming through the 4 way stop sign on N Colebrook and Hossler Road and not stopping when under lights and sirens. Chief Stauffer stated that if an Officer is responding to a call under lights and sirens, they are permitted to go through stop signs with caution. Chief Stauffer also stated that each patrol vehicle is monitored with a GPS and speed monitoring system that himself and the Sergeants have access to.

Chad Diffenderfer, 64 N Colebrook Road – Mr. Diffenderfer informed Chief Stauffer that on Auction Road drivers do not stop at the stop sign coming from Auction Road. Chief Stauffer stated that they have taken numerous complaints about that stop sign but unfortunately the patrol vehicles do not have a good place to hide to monitor motorists going through the stop sign.

PUBLIC COMMENTS - None

CHAIRMAN'S COMMENTS – Mr. Swarr stated that the Township is working on hiring a new manager and received 80 applications which has now been filtered down to 5 candidates. Mr. Swarr stated that it is exciting and scary all at the same time trying to find a good fit for the Township. John Haldeman, Rapho Township Roadmaster informed the Board that they are doing maintenance work and they just got the mower repaired to continue mowing. Mr. Swarr stated that the Board is working on the 2021 budget and they had a good budgeting workshop but COVID has made for some trying times.

Mr. Fry stated that himself and Jim Caldwell, Interim Manager attended a MAWSA meeting last week. Mr. Fry stated that MAWSA continues to be interested in working with the Township and loosely formed a subcommittee for long range planning of 5-10 years. Mr. Caldwell stated that after himself and Mr. Fry left the meeting that MAWSA informed him that they did put together a committee to work on sewer planning for the Northern end of the Township.

PLANNING

Request for 60-day extension
Mount Joy Investors, LLC
Taco Bell Revised Final Land Development Plan #20-390
1580 Strickler Road

No action needed. Extension received.

Gary and Cheryl Good Land Development Plan #20-395
2127 Kulp Road
Harbor Engineering, Consultant

MODIFICATION REQUESTS

Subdivision and Land Development

- A. *Section 403.1.A – Drafting standards – Plan Scale*
The applicant has requested a modification of the requirement that the plan be prepared at a horizontal scale of 10, 20, 30, 40, 50 feet to the inch and, in the alternative, provide a plan scale of 60 feet to the inch.
The Planning Commission, at their July 6th, 2020 meeting, recommended approval of this modification request based upon the alternative and justification provided.
- B. *Section 403.3 – Existing Features*
The applicant has requested a modification of the requirement that existing features located upon or within 200 feet of the tract be shown and, in the alternative, provide a detailed survey data for existing site features in the area where the new dwelling is proposed.
The Planning Commission, at their July 6th, 2020 meeting, recommended approval of this modification request based upon the alternative and justification provided.
- C. *Section 602.5.E – Dedication of Existing Street Right-of-Way Width*
The applicant has requested a waiver of the requirement that additional right-of-way be provided along Kulp Road as it would provide no benefit to the Township or its residents.
The Planning Commission, at their July 6th, 2020 meeting, recommended approval of this modification request subject to the applicant working with the Township to provide a limited easement adjacent to the existing right-of-way for a turn-around area for Township maintenance vehicles.
- D. *Section 602.6 – Reconstruction of Existing Streets*
Because this modification is not required, this modification has been withdrawn, in writing, by the applicant.

Stormwater Management

- A. *Section 506.1.B.3.b – Maximum Loading Ratio*
The applicant has requested a modification of the requirement to provide a loading ratio for volume control facilities less than 5:1 impervious drainage area to infiltration area and 8:1 total drainage area to infiltration area for non karst areas.
In the alternative, the applicant is proposing a maximum loading ratio of 8.2:1 for the total drainage area to the infiltration basin.
The Planning Commission, at their July 6th, 2020 meeting, recommended approval of this modification request based upon the alternative and justification provided.

SUBDIVISION AND LAND DEVELOPMENT

- The date, final action and conditions of approval by the Board of Supervisors on any approved modification requests needs to be included on the plan. In addition, the reference to the street reconstruction modification needs to be removed from the cover sheet (§ 403.4.J).*
- All certificates need to be completed prior to recording the plan (§ 403.5, 405.3).*
- The detailed inspection schedule needs to include an observation at the completion of the excavation and subgrade preparation of the infiltration basin prior to the installation of the amended soils. In addition, the schedule needs to include an observation of the underdrain prior to covering (§ 405.2.L).*

4. *The detailed list of as-built plan requirements needs to include the post-construction infiltration testing results (§ 405.2.M, 508).*
5. *Evidence of an approved planning module, exemption request, or notice that a planning module is not required needs to be provided (§ 405.4.A).*
6. *Financial security, in the amount of \$ 23,134.00, which includes the required 10% contingency, and a financial security agreement need to be provided (§ 405.4.E, 405.4.F, 501).*
7. *The driveway apron will need to be revised for the turn-around area for Township maintenance vehicles. In addition, the easement to accommodate the turn-around will need to be included on the plans.*

STORMWATER MANAGEMENT

1. *The ownership and maintenance agreement needs to be executed by the applicant (including any joinder(s) by mortgagee if required), sent to the Township and recorded (§ 501.1.C, 601).*
2. *A note needs to be added to the infiltration facility construction sequence (Sheet 6) to require infiltration testing of the prepared subgrade prior to the installation of the amended soils.*

Mr. Caldwell stated the modification request was for the Township to have a place for Township plow vehicles to turn around with Kulp Road being a dead end. The Township will need to prepare an easement agreement for review and execution.

Mr. Fry made a motion to approve the modification requests as presented and to grant conditional plan approval subject to the applicant addressing the conditions to the satisfaction of the Township; second by Mr. Erb. All voted in favor.

Chad Diffenderfer Stormwater Management Plan #20-389
 2668 Lebanon Road
 Dautrich Engineering, Consultant

REQUESTED MODIFICATIONS

- A. *Section 402.2.B – Existing Features*
The applicant has requested a waiver of the requirement to provide existing features within 200 feet of the subject property. The applicant states that permission could not be obtained to enter adjoining properties.
We recommend approval of this modification request based upon the justification provided.

STORMWATER MANAGEMENT

3. *The date, final action and conditions of approval by the Board of Supervisors on any approved modification requests need to be included on the plan (§ 404.2.I).*
4. *The site construction cost estimate needs to include all the proposed storm sewer (trench drain, pipe), swale grading, amended soils and stabilization of disturbed soils (permanent seeding and mulching). In addition, the applicant needs to verify that the estimate includes the erosion matting for the swales (§ 405.3, 602).*
5. *The area for the on-lot sewage replacement absorption area needs to be protected with construction fence to prevent any earth disturbance during construction (§ 404.4.N).*
6. *Schedule of Observations Note 6.c on Sheet 2 needs to include an observation at the completion of the excavation and subgrade preparation of the infiltration basin prior to the installation of the amended soils.*
7. *All certificates need to be completed prior to recording the plan (§ 406).*
8. *The ownership and maintenance agreement needs to be executed by the applicant (including any joinder(s) by mortgagee if required), the Township and recorded by the applicant (§ 501.1.C, 601).*
9. *The easement granted by the downstream landowner to allow the site's runoff discharge to reach a natural watercourse needs to be shown on the plans (§ 501.15.B).*
10. *A note needs to be added to the above-referenced Schedule of Observations (Sheet 2) and the Rain Garden Detail (Sheet 3) to require infiltration testing of the prepared subgrade prior to the installation of the amended soils*

Mr. Fry made a motion to approve the modification requests as presented and to grant conditional plan approval subject to the applicant addressing the conditions to the satisfaction of the Township; second by Mr. Erb. All voted in favor.

NEW BUSINESS - **Approve 2021 Minimum Municipal Obligation for the Pension Plan in the amount of \$75,035.** Mr. Caldwell stated that the MMO is required by the State to recognize the Townships contribution to their pension plan. Mr. Caldwell also stated that the State Aid funds about 1/2 of the contribution. Mr. Fry also stated that our numbers have stayed consistently the same.

Mr. Fry made a motion to approve the 2021 Minimum Municipal Obligation; second by Mr. Erb. All voted in favor.

CORRESPONDENCE

Northwest EMS – 2021 Budget Request
Northwest EMS monthly and YTD reports

MANAGER REPORT – Mr. Caldwell informed the Board that the Township received the air quality report for the Township Office Building. Mr. Caldwell stated that the report is very consistent with office air quality.

Mr. Caldwell asked the Board to consider billing landowners for trash service who rent out their land to mobile homeowners. Mr. Caldwell state that currently the Township has 3 properties with mobile homes that are on private land being billed for trash service instead of the landowner. Mr. Caldwell stated this becomes very complicated to determine who is responsible for any open balance on the account when a mobile home is sold, and the trash account is not paid in full. The Board agreed with Mr. Caldwell and steps will be taken to transfer from billing the mobile homeowner to the landowner.

Mr. Fry asked about the air quality report and if we are doing anything about the filters that were missing. Mr. Fry stated he does not feel that any more testing is needed at this time and the Township should move forward with duct cleaning and adding the filters.

APPROVAL OF THE DISBURSEMENT LIST - **Mr. Fry made a motion to approve the disbursement list and to pay the bills; second by Mr. Erb. All voted in favor.**

Transfer \$78,500 from General to Fire Capital Fund - Mr. Fry made a motion to approve the transfer of \$78,500 from General to Fire Capital Fund; second by Mr. Erb. All voted in favor.

Mr. Fry mentioned that the Fire transfer was for the third quarter donations which excluded the second quarter. Mr. Fry stated the Board will need to decide in the fourth quarter about providing the second quarter donations.

There being no further public business or public comments the meeting adjourned at 8:02PM.

Respectfully Submitted,

Lindsey M. Brenner
Assistant Recording Secretary