



971 N. Colebrook Road
Manheim, PA 17545
717-665-3827

E-mail: enamarie@raphotownship.com

VENDOR PERMIT APPLICATION

Application date (at least 5 days prior to event):

Vendor Name:

Type of sales:

Contact Person:

Phone #:

Email:

Address:

Date of event:

Rapho Township agrees to allow sales and solicitation at Rapho Park on the date described above under the following terms and conditions:

Vendor shall abide by and enforce all park rules and regulations, as listed below.

- Vehicle parking for vending sales must be in the paved parking lot area.
- Vending stands or vehicles must not block the flow of traffic or significantly interfere with parking.
- Use of electrical outlets by vendors who are not renting the concession stand or pavilion is prohibited.
- Vendors may not set up vending area adjacent to concession stand when it is in use by another renter.
- Vendors must comply with all relevant state and federal laws.
- Walkways must remain clear. The walkways are meant for casual walking and biking. When using the walkways, pedestrians have the right of way. Skateboarders and bicyclists are only permitted on the macadam walkways and should yield to pedestrians.
- The park is open at dawn and closes at dusk. No loitering, including overnight stays, is permitted between dusk and dawn.
- The sale of alcoholic beverages, cigarettes, firearms, adult-oriented materials, and/or illegal substances is prohibited. Other items may be deemed inappropriate and prohibited to be sold or displayed at the discretion of the Township.
- The use of threatening, abusive, insulting, profane or obscene language is prohibited.
- Destruction or vandalism of trees, structures, or property are prohibited.
- Grills for picnic use are permitted, provided that they are placed on grass areas, not on the sidewalks around the pavilions.

- Pop-up tents are permitted, provided they are completely removed at the conclusion of the event. Any tent or structure requiring stakes to secure it needs pre-approval by the Public Works Director.
- Cans for trash and recycling are available. If the vendor fills more than one can of trash and/or recycling, the full bags should be put into the dumpsters that are in the parking lot and not left beside the trash can(s). Littering (including cigarette butts) is prohibited and will not be tolerated.
- The parking space adjacent to the large Shamrock Pavilion is for loading purposes only. Do not use the paths for motor vehicles other than temporary parking for dropping off passengers and supplies at this location. Vehicles must move cautiously and yield to pedestrians and bicyclists on the path.
- No driving or parking on grass

Acquisition of this Vendor Permit constitutes the Township’s approval of solicitation in the park. It does not imply the Township’s endorsement of any products sold.

Vendor is responsible for all injury, damage or destruction to the rental facilities or to Township property that occurs during Vendor’s use of the facilities.

Vendor agrees to hold Township harmless from any and all liability, loss or damage arising from or in any way related to Vendor’s use of the facilities or associated Township property.

***Play area and walking trails are always open to the public, including during all private reservations at the park.**

Rapho Township reserves the right to deny facility use in the event of Township-sponsored events at the facility on the requested date.

For vendors serving food, please provide copies of the following:

- **Serv Safe Certification**
- **Current license issued by the Pennsylvania Department of Agriculture - Food Safety Division.**

A \$25 payment must be made prior to the issuance of the Vendor Permit. Make checks payable to “Rapho Township”.

The undersigned individual acknowledges that he/she is duly authorized to execute this document on behalf of the Vendor.

Application submitted this ____ day of _____,20____.

Vendor signature:_____

Contact name and number the day of event:

Approved by:_____

Rapho Township

RAPHO COMMUNITY PARK
960 STRICKLER ROAD
MOUNT JOY, PA 17552